CITIZENS INN GALA OF GIVING & AUCTION 2026

The Impact of Your Donation

Saturday, April 11, 2026

How Your Contribution Drives Real Change

Your involvement makes a meaningful difference for families experiencing hunger and homelessness. By contributing to our Annual Gala, **you** directly support sustainable pathways toward stability for our neighbors.

When you donate an item to our **live or silent auctions**, the proceeds help fund essential programs that:

- **Provide nutritious meals and pantry support** for families, seniors, and individuals in need
- **Offer safe, stable shelter and vital services** for those experiencing homelessness
- **Empower individuals and families** to achieve long-term independence

Your donation is more than a gift. It's a statement of commitment to a **stronger, more resilient community.** Together, we can create measurable impact for those who need it most.

To **be part of this impact**, please complete the attached form and return it to Rachel at rleibowitz@citizensinn.org

Visit www.citizensinn.org for more information about the gala and other ways to support Citizens Inn throughout the year.

All donated items should be delivered **no later than March 13, 2026**, to ensure we have adequate time to prepare them for the auction.

Citizens Inn is a 501(c)(3) non-profit EIN: 22-2540856

Mission Statement: Citizens Inn, Inc. breaks the patterns of instability that lead to homelessness and hunger for every individual served.

81 Main Street, Peabody, MA 01960 • 978.531.9775 • www.citizensinn.org • info@citizensinn.org

Citizens Inn Gala of Giving
In-Kind Donation Form

(Please return form no later than Friday, March 13, 2026)

Business or Individual: _____

Contact Name for Acknowledgment: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Email: _____

Taxpayers who are subject to required minimum distributions (RMDs) on their IRA's can use all or part of their RMDs to make qualified charitable distributions (QCDs) directly to Citizens Inn and get special tax treatment. Any amount given via a QCD counts toward your RMD; thus, reducing your taxable income which results in lowering your overall tax liability.

Item Donated: _____

Item Description: _____

_____

Retail Value: $_____

Please select how you wish to deliver your gift donation:

___ Will mail to Citizens Inn ___ Will deliver to Citizens Inn ___ Please arrange Citizens Inn to pick-up

Citizens Inn is a 501(c)(3) non-profit EIN: 22-2540856

Businesses donating an item will be promoted in our promotional media and at the event. If possible, please enclose a business card(s) or brochure(s) with your item.

For more information please contact: Rachel Leibowitz at rleibowitz@citizensinn.org

Mail Donations to:
Citizens Inn / Gala of Giving 2026
81 Main Street, Peabody, MA 01960

Thank you for your generous support!

CITIZENS INN GALA OF GIVING & AUCTION 2026

April 11, 2026
Danversport

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Citizens Inn, Inc

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☑ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) 1

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

5 Address (number, street, and apt. or suite no.). See instructions.

81 Main Street

6 City, state, and ZIP code

Peabody, MA 01960

Requester's name and address (optional)

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–		–				

or

Employer identification number

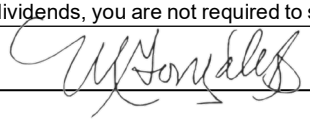
2	2	–	2	5	4	0	8	5	6

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here **Signature of U.S. person**  **Date** **01/16/2025**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

IRS Department of the Treasury
Internal Revenue Service

OGDEN UT 84201-0046

In reply refer to: 0423261453
Nov. 28, 2016 LTR 252C 0
22-2540856 000000 00
00005467
BODC: TE

CITIZENS INN INC
% MICHELE STASIAK
40 WASHINGTON ST
PEABODY MA 01960

006043

Taxpayer Identification Number: 22-2540856

Dear Taxpayer:

Thank you for the inquiry dated Oct. 11, 2016.

We have changed the name on your account as requested. The number shown above is valid for use on all tax documents.

If you need forms, schedules, or publications, you may get them by visiting the IRS website at www.irs.gov or by calling toll-free at 1-800-TAX-FORM (1-800-829-3676).

If you have any questions, please call us toll free at 1-877-829-5500.

If you prefer, you may write to us at the address shown at the top of the first page of this letter.

Whenever you write, please include this letter and, in the spaces below, give us your telephone number with the hours we can reach you. Also, you may want to keep a copy of this letter for your records.

Telephone Number ( )_____ Hours_____

Sincerely yours,

Shane M. Painter
Dept. Manager, Entity

Enclosure(s):
Copy of this letter

Internal Revenue Service

Department of the Treasury

35 Tillary St., Brooklyn, NY 11201

District
Director

Date: APR 2 5 1990

Citizens for Adequate Housing, Inc.
25 Holten Street
Peabody, MA 01960

Person to Contact:
Clifton G. Belnavis
Contact Telephone Number:
(718) 780-4501
EIN: 22-2540856

Dear Sir or Madam:

Reference is made to your request for verification of the tax exempt status of Citizens for Adequate Housing, Inc.

A determination or ruling letter issued to an organization granting exemption under the Internal Revenue Code of 1954 or under a prior or subsequent Revenue Act remains in effect until exempt status has been terminated, revoked or modified.

Our records indicate that exemption was granted as shown below.

Sincerely yours,

Eileen Jannazzo
District Disclosure Officer

Name of Organization: Citizens for Adequate Housing, Inc.

Date of Exemption Letter: November, 1984

Exemption granted pursuant to 1954 Code section 501(c)(3) or its predecessor Code section.

Foundation Classification (if applicable): Not a private foundation as you are an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi) of the Internal Revenue Code.